

# California Alliance for Transportation Choices

## Governance Structure

(Adopted March 4, 2002, Revised August 21, 2003)

### Preamble

Every day Californians pay the high price of our state's failure to invest in sound planning and financial support for transportation. Through clogged highways, inadequate bus and rail service, and poor bicycle and pedestrian access, Californians are faced with unsafe streets and roads, unhealthier communities, and declining quality of life. The California Alliance for Transportation Choices (CATC) convenes bicycle and pedestrian advocates, transportation policy organizations, smart growth supporters, disability activists, environmental groups, groups concerned with social equity, and business interests to meet this challenge through coordinated transportation policy reform.

The CATC governing structure was developed to help ensure a well-functioning, fair system for decision-making by CATC members, so that we can work effectively and collectively for transportation policy reform.

### Decision Making and Voting Procedures

1. Only full members can vote.
2. Every member organization gets one vote.
3. Members may vote by proxy twice a year, if they cannot attend. Before the meeting, they should inform the meeting chair or facilitator of a proxy vote and who will hold the proxy for them. A member can hold no more than two other members' proxies at any given meeting.
4. 75% vote of a quorum of the general membership is required for decisions, such as but not limited to, adopting policy positions and platforms and selecting steering committee members.
5. There is an "opt out" provision that members can notify CATC staff of when the CATC adopts a position which an individual group cannot support.
6. Quorum
  - A) A quorum is one-third of the membership, and at least eight (8) members.
  - B) Anyone can call quorum; the meeting chair is empowered to ensure quorum.

#### 7. The Steering Committee

##### Duties:

- A) makes policy recommendations to the membership
- B) oversees fundraising
- C) approves membership applications
- D) executes decisions of the general membership
- E) conducts the general organization development tasks of the CATC

##### Composition:

- F) The committee will be composed of 7 to 12 members.
- G) A committee quorum is 50% plus 1.
- H) 75% voting threshold is necessary for taking action on policy goals, such as addressing amendment changes to supported legislation.